

Recommendations of the City Finance and Governance Committee – 17 September 2024

Tuesday, 24 September 2024
Council

Strategic Alignment – Our Corporation

Program Contact:
Kathryn Goldy, Acting Manager
Governance

Public

Approving Officer:
Anthony Spartalis, Chief
Operating Officer

EXECUTIVE SUMMARY

The City Finance and Governance Committee considered the following Items at its meeting held on 24 September 2024 and resolved to present to Council the following recommendations for Council determination:

- Item 7.1 – 2024/25 LTFP update - Draft for Consultation
- Item 7.2 – Site Contamination Policy for Endorsement
- Item 7.3 - Code of Practice for Meeting Procedures Review
- Item 7.4 - Terms of Reference Review
- Item 7.5 - Integrated Community Engagement Framework Update – End of year report

RECOMMENDATION

1. **Recommendation 1** – Item 7.1 - 2024/25 LTFP update - Draft for Consultation

THAT COUNCIL:

1. Approves the Draft 2024/2025 – 2033/34 Long Term Financial Plan document set out in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee on 17 September 2024 for the purpose of public consultation commencing at 9.00am on Monday 30 September 2024 and concluding at 11.59pm on Sunday 20 October 2024.
2. Notes the long term financial sustainability of the Long Term Financial Plan 2024/25 to 2033/34 based on the adopted assumptions.
3. Notes the Long-Term Financial Plan incorporates borrowings of \$220.6 million as at the end of 2033/34, which is the forecast prudential borrowing limit.
4. Notes the Draft 2024/25 CEO Sustainability Report set out in Attachment B to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee on 17 September 2024.
5. Authorises the Chief Executive Officer to make any necessary changes to the draft 2024/25 Long Term Financial Plan document arising from this meeting, together with any editorial amendments and finalisation of the document's formatting and graphic design.

2. **Recommendation 2** – Item 7.2 - Site Contamination Policy for Endorsement

THAT COUNCIL:

1. Adopts the Site Contamination Policy as contained in Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 September 2024.
2. Revokes the Site Contamination Policy 2013.

3. Authorises the Chief Executive Officer, or delegate, to make typographical, syntactical and technical amendments to the Site Contamination Policy 2024 contained in Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 September 2024.

3. **Recommendation 3** – Item 7.3 - Code of Practice for Meeting Procedures Review

THAT COUNCIL:

1. Adopts the Code of Practice for Meeting Procedures as contained in Attachment A to Item 7.3 on the Agenda of the City Finance and Governance Committee held on 17 September 2024.
2. Authorises the Chief Executive Officer to make any typographical or syntactical updates as required to finalise the Code of Practice for Meeting Procedures as contained in Attachment A to Item 7.3 on the Agenda for the City Finance and Governance Committee held on 17 September 2024.

4. **Recommendation 4** – Item 7.4 - Terms of Reference Review

THAT COUNCIL:

1. Adopts the Terms of Reference and Meeting Procedures for the City Community Services and Culture Committee, City Planning, Development and Business Affairs Committee, City Finance and Governance Committee and the Infrastructure and Public Works Committee as contained in Attachment A to Item 7.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 September 2024.
2. Authorises the Chief Executive Officer to make any typographical or syntactical updates as required to finalise the Terms of Reference and Meeting Procedures for the City Community Services and Culture Committee, City Planning, Development and Business Affairs Committee, City Finance and Governance Committee and the Infrastructure and Public Works Committee as contained in Attachment A to Item 7.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 September 2024.

5. **Recommendation 5** – Item 7.5 - Integrated Community Engagement Framework Update – End of year report

THAT COUNCIL:

1. Notes the update on the progress of the Integrated Community Engagement Framework, and the activities undertaken between July 2023 to June 2024.
2. Notes that further updates on the progress of the Integrated Community Engagement Framework will be provided quarterly to Council Members via E-News.

DISCUSSION

1. The City Finance and Governance Committee met at a meeting of the Committee on Tuesday 17 September 2024. The Agenda with public reports for the meeting can be viewed [here](#).
2. Where the resolution of the Committee differs from the recommendation published in the Committee agenda, the Committee's recommendation to the Council is listed first, with the original recommendation provided in grey and italics.
3. The following matters were the subject of deliberation:

3.1. Item 7.1 – 2024/25 LTFP update - Draft for Consultation

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Approves the Draft 2024/2025 – 2033/34 Long Term Financial Plan document set out in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee on 17 September 2024 for the purpose of public consultation commencing at 9.00am on Monday 30 September 2024 and concluding at 11.59pm on Sunday 20 October 2024.
2. Notes the long term financial sustainability of the Long Term Financial Plan 2024/25 to 2033/34 based on the adopted assumptions.
3. Notes the Long-Term Financial Plan incorporates borrowings of \$220.6 million as at the end of 2033/34, which is the forecast prudential borrowing limit.
4. Notes the Draft 2024/25 CEO Sustainability Report set out in Attachment B to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee on 17 September 2024.
5. Authorises the Chief Executive Officer to make any necessary changes to the draft 2024/25 Long Term Financial Plan document arising from this meeting, together with any editorial amendments and finalisation of the document's formatting and graphic design.

For ease, Attachments A & B relating to Recommendation 1, Item 7.1, have been included at the end of this recommendation report.

3.2. Item 7.2 – Site Contamination Policy for Endorsement

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Adopts the Site Contamination Policy as contained in Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 September 2024.
2. Revokes the Site Contamination Policy 2013.
3. Authorises the Chief Executive Officer, or delegate, to make typographical, syntactical and technical amendments to the Site Contamination Policy 2024 contained in Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 September 2024.

For ease, Attachment A relating to Recommendation 2, Item 7.2, has been included at the end of this recommendation report.

3.3. Item 7.3 – Code of Practice for Meeting Procedures Review

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Adopts the Code of Practice for Meeting Procedures as contained in Attachment A to Item 7.3 on the Agenda of the City Finance and Governance Committee held on 17 September 2024.
2. Authorises the Chief Executive Officer to make any typographical or syntactical updates as required to finalise the Code of Practice for Meeting Procedures as contained in Attachment A to Item 7.3 on the Agenda for the City Finance and Governance Committee held on 17 September 2024.

For ease, Attachment A relating to Recommendation 3, Item 7.3, has been included at the end of this recommendation report.

3.4. Item 7.4 – Terms of Reference Review

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

- 1. Adopts the Terms of Reference and Meeting Procedures for the City Community Services and Culture Committee, City Planning, Development and Business Affairs Committee, City Finance and Governance Committee and the Infrastructure and Public Works Committee as contained in Attachment A to Item 7.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 September 2024.
- 2. Authorises the Chief Executive Officer to make any typographical or syntactical updates as required to finalise the Terms of Reference and Meeting Procedures for the City Community Services and Culture Committee, City Planning, Development and Business Affairs Committee, City Finance and Governance Committee and the Infrastructure and Public Works Committee as contained in Attachment A to Item 7.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 September 2024.

For ease, Attachment A relating to Recommendation 4, Item 7.4, has been included at the end of this recommendation report.

3.5. Item 7.5 – Integrated Community Engagement Framework Update – End of year report

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

- 1. Notes the update on the progress of the Integrated Community Engagement Framework, and the activities undertaken between July 2023 to June 2024.
- 2. Notes that further updates on the progress of the Integrated Community Engagement Framework will be provided quarterly to Council Members via E-News.

DATA AND SUPPORTING INFORMATION

Link 1 – City Finance and Governance Committee Agenda

ATTACHMENTS

- END OF REPORT -